

SPARK! Application Form

Please refer to the SPARK Guidance document for information and guidelines

Before you apply, please make sure that you have discussed your idea with LTI and with your Head of Department (or Deputy Head for Teaching and Learning) for approval.

Click "Submit" once you have completed your application.

You will receive an email confirming receipt of your application within a week. Please contact LTI if you haven't received the confirmation.

General Information

Primary Applicant Name

Primary Applicant Department

Secondary Applicant Name

Secondary Applicant Department

Head of Department Name

Head of Department (or Deputy Head for Teaching and Learning) Approval

I have discussed this project with my HoD (or Deputy Head for T&L)

I have discussed my application with LTI

Yes

No

Themes

- Students as producers
- Creative curriculum
- Learning and teaching online
- Transforming assessment and feedback using technology
- Innovative use of space
- Transforming your teaching (with technology)
- Other:

Project Title

Brief outline (150 words max)

Description

Number of students involved

Project Aims and Objectives

Aims

What are you hoping to achieve? What shortcoming(s) / student issue(s) are you addressing?

Impact

How will your project impact on the student learning experience? What effect will it have on your own practice?

Method

Is the design and method appropriate to the aims? Are the planned activities detailed, including mention of other people to be involved? Is the project grounded in any of the existing relevant literature?

Outcomes

Are project outcomes clear, with appropriate plans for sharing and embedding insights learned? What are the deliverables, i.e. what materials will you (and/or the students) create?

Evaluation and dissemination

Please fill in the section with information about how you intend to evaluate your project and disseminate your findings. You will be able to discuss it further with your assigned LTI member of staff should your application be successful.

Evaluation Plan

Please explain how you intend to evaluate your project

Dissemination Plan

Please provide details of your dissemination plan, i.e. dates of scheduled seminars, presentation, conference you will attend, pending publications, etc.

Funding Requirement and Timescales

Funding

Please state the total amount of funding and/or kit for which you are applying and provide a breakdown of costs including any additional staffing required.

Budget code for funds transfer

Timescale

Please provide the estimated start and completion date for the project noting significant milestones throughout the project.

Are you applying or have you applied for any other funding for this project?

Yes: Please provide details of other funding received/applied for

No

Terms of Agreement

By submitting your application, you agree to the SPARK! grant expectations (please tick):

1. To work in collaboration with the allocated LTI staff member for the whole duration of the project: design, implementation, evaluation and dissemination.
2. To complete the project within the suggested timescales .
3. To make every effort to attend a minimum of one dissemination event organised by LTI
4. To produce the evaluation report
5. To contribute to LTI's efforts of dissemination with LSE's teaching community (e.g. blog post, interview, etc.)
6. Your project meets the required School Quality Assurance processes.
7. Your project is in accordance with LSE's Ethics Code.